

Preliminary Course 2026

updated:06.08.2026

CLASS SCHEDULE: Saturday Class
(July 18 – August 29, 2026)

BU Map : <https://www.bu.ac.th/uploads/maps/rangsit-campus-3d.pdf>

Date /Time/Room	9.00 a.m.–4.00 p.m.	Courses / Instructors	Section
Saturday, July 18, 2026 Saturday, July 25, 2026	A3-406	PL 101 Introduction to Accounting (Asst.Prof.Dr.Prawat Benyasrisawat)	7210
Saturday, August 1, 2026 Saturday, August 8, 2026	A3-406	PL 103 Fundamental Statistics for Business Research (Dr.Thuttai Keeratipongpaiboon)	7210
Saturday, August 15, 2026 Saturday, August 29, 2026	A3-406	PLX 108 Introduction to Advanced Writing Dr.Junwerlo Mundo Ng	7210
Class will start on 13 August 2026. Please check your BU Email from instructor for more information. (See class schedule and how to activate your BU Email below)	Online	EPT 1 English Preparation for Graduate Studies Here's the link for the EPT1 online class (MS Team) https://bit.ly/4w93FgU	7210
Saturday, August 22, 2026	TBA	Orientation	

Remarks : Create Your BU Email Account: Click <https://accountbumail.bu.ac.th/>



Language Institute
English Preparatory Course (EPT1) – Graduate School
Semester 1 /2026 (August-September 2026)

Week	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Remark
August 2026								
						1	2	
	3	4	5	6	7	8	9	
Week 1	10	11	12	13	14	15	16	Aug 12 – holiday Aug 13 – EPT class (first day) Aug 15 – PLX108 class
Week 2	17	18	19	20	21	22	23	Aug 20 – EPT class Aug 17 – Regular Semester starts (Sem 1)
Week 3	24	25	26	27	28	29	30	Aug 27 – EPT class Aug 29 – PLX108 class
September 2026								
Week 4	31	1	2	3	4	5	6	Sept. 3 – EPT class
Week 5	7	8	9	10	11	12	13	Sept 10 – EPT class
Week 6	14	15	16	17	18	19	20	Sept 17 – EPT class (last day)
	21	22	23	24	25	26	27	
	28	29	30					

EPT1: English Preparation for Graduate Studies

Week	Objectives/Outcomes	Lessons	Assignment
(Week 1) Online lecture: Aug. 13, 2026 19:00-21:00	- Introduce themselves and greet classmates. - Identify the instructor and key points about the course structure. - Identify the part of speech for a given word in a sentence. - Explain the role of each part of speech in building a sentence. - Rewrite simple sentences into compound sentences using coordinating conjunctions	Sentence Construction - Introduction to the course, class rules, schedule - Introduction to Parts of Speech - Simple and Compound Sentences	- Online worksheet (lecture) - Online worksheet (assignment)
Self-study	- Learn how to identify and construct complex sentences. - Understand the role of subordinating conjunctions in connecting independent and dependent clauses. - Differentiate between independent and dependent clauses - Learn techniques for reducing sentence length while maintaining clarity.	- Clauses - Complex Sentences - Sentence Reduction and Concise sentences	One (1) paragraph self-introduction (Deadline: First day of week 2)
(Week 2) Online lecture: Aug. 20, 2026 19:00-20:00	- Identify and edit sentences with subject-verb agreement errors. - Choose the appropriate conditional sentence type based on the context. - Express a variety of ideas and situations effectively.	Grammatical Range and Accuracy - Subject-Verb Agreement - Conditional Sentences	- 2-Paragraph construction - (Deadline: First day of week 3)
Self-study	- Transform sentences from one voice to another. - Choose the most appropriate voice for their writing based on the context. - Rewrite sentences to achieve parallelism. - Use parallelism to improve the clarity and flow of their writing. - Use punctuation effectively to enhance the meaning and readability of their writing.	- Active and Passive Voice - Parallelism - Punctuation marks	- Online Worksheets
(Week 3) Online lecture: Aug. 27, 2026 19:00-21:00	- Identify and explain the different types of essays. - Extract data from an essay or article, present it using graphic organizers, and give feedback.	Essay and Data Analysis - Identify different types of essays (argumentative, comparative, process, problem solving, and timeline)	- Group Work: Design graphs and charts based on survey conducted in each group.

Bangkok University Language InstituteInstructor: **Dr. Junwerlo Ng**E-mail: **junwerlo.n@bu.ac.th****Course Description:**

This course is designed to equip students with the essential tools to succeed in their graduate studies. Students will gain a solid foundation in the fundamentals of sentence and paragraph writing, and the basics of academic writing, allowing them to confidently express their ideas and arguments through graphic organizing, essay writing, and tables, charts, and graphs presenting. Students will learn parts of speech, and other fundamental grammar rules necessary for academic writing. They will also write a paragraph to talk about themselves. The course focuses on fostering students' abilities to create essay outlines, to write an essay, and to extract data through tables, graphs, and charts. This will enhance their presentation skills in preparation for their journey in graduate school.

Course Learning Outcomes:

Upon successful completion of this course, students will be able to:

1. Identify and analyze the key characteristics and structures of academic English.
2. Use appropriate academic vocabulary and style in their writing.
3. Understand the concept of plagiarism and its consequences.
4. Revise and improve their written texts through feedback and self-assessment.
5. Write well-organized sentences, paragraphs, and essays.
6. Present data using graphic organizers (tables, graphs, and charts).

Grading System

Grading Scale		
<i>GRADE</i>	<i>MARKS</i>	<i>INTERPRETATION</i>
S	60-100	Pass
U	0-59	Fail

Assessments

Activities	Score	Category
1) Class Attendance (6 synchronous classes only)	10%	Attendance
2) Online Worksheets		
a. Week 1 (online and lecture worksheets) (10%)		
b. Week 2 (5%)	35%	Worksheets
c. Week 3 (5%)		
d. Week 4 (5%)		
e. Week 5 (online and lecture worksheets) (10%)		
2) Assignment		
a. Self- Introduction paragraph (5%)		
b. 2-paragraph construction on experiences (5%)	25%	Assignment
c. Graphic Organizing (tables and diagrams) (5%)		
d. Essay outline (10%)		
3) Essay Writing	15%	Project
4) Recorded video presentation	15%	Final
	100%	

Attendance

Class Attendance:

- Arrive within 15 minutes of the class start time = Present
- Arrive between 16-30 minutes of the class start time = Late (Three occasions of tardiness = One absence)
- Arrive after 30 minutes of the class start time = Absent

It is important to tell the teacher before the class if you can't come, and you can do that by sending an email. If you miss any assessments conducted in class, re-arrangements will be given only when you inform the teacher prior to the assessments and with valid reason(s).

Course Policies

1. The minimum passing grade total is **60%**. The calculation for your total grade is by adding all your scores in the **Assessments** section of this course syllabus.
2. Check your BU email every day. Your teacher and the university will send you important messages there. Also, check MS Teams for updates on your assignments, chats, forums, channels, and files.
3. Always join the online class prepared. You are all expected to turn on your cameras during the online class.
4. Make sure your microphone and speakers are working well, and your internet connection is stable.
5. Always come to class on time.
6. You are permitted to use your devices in class, provided they are used strictly for academic purposes such as note-taking, research, and other class-related activities.
7. You can use AI to get ideas, but you must do your own homework. If your work is AI generated, it will be marked zero.

Class Schedule

Week	Objectives/Outcomes	Lessons	Assignment
(Week 1) Online lecture: Aug. 13, 2026 19:00-21:00	- Introduce themselves and greet classmates. - Identify the instructor and key points about the course structure. - Identify the part of speech for a given word in a sentence. - Explain the role of each part of speech in building a sentence. - Rewrite simple sentences into compound sentences using coordinating conjunctions	Sentence Construction - Introduction to the course, class rules, schedule - Introduction to Parts of Speech - Simple and Compound Sentences	- Online worksheet (lecture) - Online worksheet (assignment)
Self-study	- Learn how to identify and construct complex sentences. - Understand the role of subordinating conjunctions in connecting independent and dependent clauses. - Differentiate between independent and dependent clauses - Learn techniques for reducing sentence length while maintaining clarity.	- Clauses - Complex Sentences - Sentence Reduction and Concise sentences	One (1) paragraph self-introduction (Deadline: First day of week 2)
(Week 2) Online lecture: Aug. 20, 2026 19:00-20:00	- Identify and edit sentences with subject-verb agreement errors. - Choose the appropriate conditional sentence type based on the context. - Express a variety of ideas and situations effectively.	Grammatical Range and Accuracy - Subject-Verb Agreement - Conditional Sentences	- 2-Paragraph construction - (Deadline: First day of week 3)
Self-study	- Transform sentences from one voice to another. - Choose the most appropriate voice for their writing based on the context. - Rewrite sentences to achieve parallelism. - Use parallelism to improve the clarity and flow of their writing. - Use punctuation effectively to enhance the meaning and readability of their writing.	- Active and Passive Voice - Parallelism - Punctuation marks	- Online Worksheets

Week	Objectives/Outcomes	Lessons	Assignment
(Week 3) Online lecture: Aug. 27, 2026 19:00-21:00	- Identify and explain the different types of essays. - Extract data from an essay or article, present it using graphic organizers, and give feedback. - Adhere to the rules against plagiarism and responsible use of AI.	Essay and Data Analysis - Identify different types of essays (argumentative, comparative, process, problem solving, and timeline) - Choosing the most appropriate graph or chart for a specific data set. - Plagiarism and AI	- Group Work: Design graphs and charts based on survey conducted in each group. - Other groups will comment on the graphs, tables and charts made by others.
	Self-study - Differentiate the types of graphic organizers. - Identify what table, chart, or graph to be used in certain data set.	- What are the different types of graphic organizers? - Diagram and Table Making	- Online worksheets
(Week 4) Online lecture: Sept. 3, 2026 19:00-21:00	- Write a well-crafted thesis statement with the main topic and supporting details. - Create an essay outline of the topic of their choice.	- Writing thesis statement and research question - Conventions of essay writing - Making an essay outline - Selecting Essay topic	- Create an essay outline with the chosen topic (Deadline: First day week 5)
	Self-study - Identify and explain the differences between topic, main idea, and supporting details.	- Identifying topics, main ideas, and supporting details	- Online worksheets
(Week 5) Online lecture: Sept. 10, 2026 19:00-21:00	- Explain the main idea of a passage in their own words. - Distinguish between the main idea and supporting details - Use context clues to infer the meaning of unfamiliar words. - Locate specific details or information from a text.	Reading Comprehension - Finding main ideas and supporting details - Context clues - Reading for the gist and specific information	- Worksheets - Feedback of the essay outline and start writing their essay (Essay deadline: Week 6)
	Self-study - Quickly locate specific information within a text. - Demonstrate comprehension of the material they read. - Effectively condense the key points of a text.	- Scanning and Skimming - Summarizing and Paraphrasing	- Online Worksheets

Week	Objectives/Outcomes	Lessons	Assignment
(Week 6) Online lecture: Sept. 17, 2026 19:00-20:00 Self-study	- Create a basic presentation using PowerPoint or Canva. - Communicate information through their presentation.	Presentation - How to make PowerPoint/Canva? - Dos and don'ts of your presentation	- PowerPoint/Canva presentation of tables, charts, and graphs.
	- Deliver clear, well-organized, and informative presentations using graphs, tables, and charts - Enhance credibility and confidence as a presenter.	- Phrases and collocations for describing table, graphs, and charts - Presentation Skills	- Recorded video Presentation (Deadline: Last day of class)

Alignment of the Course Learning Outcomes

Week	Objectives/Outcomes	CLO1: Identify and analyze the key characteristics and structures of academic English.	CLO2: Use appropriate academic vocabulary and style in their writing.	CLO 3: Understand the concept of plagiarism and its consequences.	CLO 4: Revise and improve their written texts through feedback and self-assessment.	CLO 5: Write well-organized sentences and paragraphs.	CLO 6: Present data using graphic organizers (tables, graphs, and charts).
Week 1	Identify the part of speech for a given word in a sentence.	1	1			1	
	Explain the role of each part of speech in building a sentence.	1	1			1	
	Rewrite simple sentences into compound sentences using coordinating conjunctions	1	1		1	1	
	Learn how to identify and construct complex sentences.	1	1		1	1	
	Understand the role of subordinating conjunctions in connecting independent and dependent clauses.	1	1			1	
	Differentiate between independent and dependent clauses	1	1			1	
	Learn techniques for reducing sentence length while maintaining clarity.	1	1		1	1	
Week 2	Identify and edit sentences with subject-verb agreement errors.	1	1		1	1	
	Choose the appropriate conditional sentence type based on the context.	1	1		1	1	
	Express a variety of ideas and situations effectively.	1	1		1	1	
	Transform sentences from one voice to another.	1	1		1	1	

	Choose the most appropriate voice for their writing based on the context.	1	1		1	1	
	Rewrite sentences to achieve parallelism.	1	1		1	1	
	Use parallelism to improve the clarity and flow of their writing.	1	1		1	1	
	Use punctuation effectively to enhance the meaning and readability of their writing.	1	1		1	1	
Week 3	Identify and explain the different types of essays.	1	1				
	Extract data from an essay or article, present it using graphic organizers, and give feedback.		1	1			1
	Adhere to the rules against plagiarism and responsible use of AI.			1			
	Differentiate the types of graphic organizers.	1					1
	Identify what table, chart, or graph to be used in certain data set.						1
Week 4	Write a well-crafted thesis statement with the main topic and supporting details.			1	1	1	
	Create an essay outline of the topic of their choice.	1			1	1	
	Identify and explain the differences between topic, main idea, and supporting details.	1	1	1		1	
Week 5	Explain the main idea of a passage in their own words.	1	1	1	1		
	Distinguish between the main idea and supporting details	1	1				
	Use context clues to infer the meaning of unfamiliar words.	1	1				
	Locate specific details or information from a text.	1	1	1			
	Quickly locate specific information within a text.	1	1	1			
	Demonstrate comprehension of the material they read.	1	1				
	Effectively condense the key points of a text.	1	1	1	1	1	
Week 6	Create a basic presentation using PowerPoint or Canva.						1
	Communicate information through their presentation.	1	1	1	1		1
	Deliver clear, well-organized, and informative presentations using graphs, tables, and charts						1
	Enhance credibility and confidence as a presenter.	1					1

Prepared by:

Dr. Junwerlo M. Ng

Associate Director, Language Institute,
Bangkok University

Reviewed by:

Orachorn Kitchakarn

Associate Director, Language Institute
Bangkok University

Approved by:

Dr. Kunnaya Wimooktanon

Director, Language Institute
Bangkok University

Week	Objectives/Outcomes	Lessons	Assignment
Self-study	- Adhere to the rules against plagiarism and responsible use of AI.	- Choosing the most appropriate graph or chart for a specific data set. - Plagiarism and AI	- Other groups will comment on the graphs, tables and charts made by others.
	- Differentiate the types of graphic organizers. - Identify what table, chart, or graph to be used in certain data set.	- What are the different types of graphic organizers? - Diagram and Table Making	- Online worksheets
(Week 4) Online lecture: Sept. 3, 2026 19:00-21:00	- Write a well-crafted thesis statement with the main topic and supporting details. - Create an essay outline of the topic of their choice.	- Writing thesis statement and research question - Conventions of essay writing - Making an essay outline - Selecting Essay topic	- Create an essay outline with the chosen topic (Deadline: First day of week 5)
Self-study	- Identify and explain the differences between topic, main idea, and supporting details.	- Identifying topics, main ideas, and supporting details	- Online worksheets
(Week 5) Online lecture: Sept. 10, 2026 19:00-21:00	- Explain the main idea of a passage in their own words. - Distinguish between the main idea and supporting details - Use context clues to infer the meaning of unfamiliar words. - Locate specific details or information from a text.	Reading Comprehension - Finding main idea and supporting details - Context clues - Reading for the gist and specific information	- Worksheets - Feedbacking of the essay outline and start writing their essay (Essay deadline: Mid Week 6)
Self-study	- Quickly locate specific information within a text. - Demonstrate comprehension of the material they read. - Effectively condense the key points of a text.	- Scanning and Skimming - Summarizing and Paraphrasing	- Online Worksheets
(Week 6) Online lecture: Sept. 17, 2026 19:00-20:00	- Create a basic presentation using PowerPoint or Canva. - Communicate information through their presentation.	Presentation - How to make PowerPoint/Canva? - Dos and don'ts of your presentation	- PowerPoint/Canva presentation of tables, charts, and graphs.
Self-study	- Deliver clear, well-organized, and informative presentations using graphs, tables, and charts - Enhance credibility and confidence as a presenter.	- Phrases and collocations for describing table, graphs, and charts - Presentation Skills	- Recorded video Presentation (Deadline: Last day of class)